

## **Saskatchewan Industrial & Mining Suppliers Association (SIMSA) “Nuclear Specialist – Supply Chain Development” - Job Profile**

**July 5<sup>th</sup>, 2023**

The Saskatchewan Industrial and Mining Suppliers Association (SIMSA) represents over 300 Saskatchewan suppliers to Saskatchewan’s mining, energy, and industrial sector; this group of companies represents over 32,000 employees and over \$14-billion in revenues.

SIMSA’s mandate is to represent the interests and concerns of Saskatchewan industrial equipment and service suppliers, through promotion of its members and the creation of partnerships with industry and other associations.

### **Job Purpose**

The Nuclear Specialist will maximize the amount of Saskatchewan content for new nuclear development in Canada and globally, especially in Saskatchewan, including but not limited to: Small Modular Reactor component manufacturing and deployment, certified services to the nuclear industry, nuclear fuel manufacturing, etc.

### **Position Summary**

We are seeking a dedicated SMR and Nuclear Specialist to support a study on advanced manufacturing for SIMSA membership and drive supply-chain business development activities in the deployment of nuclear power within Saskatchewan, Canada, and globally. This role also entails working towards the development of nuclear component and fuel supply chains and acting as an active partner and liaison with different stakeholders. The ideal candidate will exhibit - experience in a senior leadership role, technical expertise, strong communication skills, and a deep understanding of the Saskatchewan supply chain.

## Key Accountabilities

The responsibilities of the position are providing business development with a focus on supporting and coordinating activities and projects related to SMR supply chain development (including fuel), such as studies, events and with committees, and supporting a study on advanced manufacturing for SIMSA membership.

1. Answers directly to the Executive Director
2. Support and coordinate activities and projects related to SMR supply chain development (including fuel), such as studies, events and committees.
3. Assist in the preparation and review of a technical report summarizing identified advanced manufacturing opportunities, Saskatchewan capabilities, and potential gaps to be addressed.
4. Drive supply-chain business development in the deployment of nuclear power in Saskatchewan, Canada, and globally.
5. Work with the federal and Saskatchewan governments for the quick and efficient development of SMR manufacturing supply chains, installation and fuel; this will include policy development and revision, funding programs, etc.
6. Support Saskatchewan suppliers in achieving standards enabling them to become suppliers for SMRs and nuclear fuel.
7. Attract SMR and nuclear fuel supply contracts/industry to Saskatchewan.
8. Encourage strong participation of Indigenous individuals and companies in all initiatives, with groups such as the Saskatchewan First Nations Natural Resource Centre of Excellence, the FNPA, SMEDCO, and others.
9. Act as a liaison and active partner with the Organization of Canadian Nuclear Industries on the Ready4SMR program.
10. Assess supplier requirements and trends, support companies to adopt or adapt quality management systems, compliance standards, and new technologies.
11. Liaise with Saskatchewan resource producing companies on their energy needs.
12. Build and sustain meaningful relationships with stakeholders to keep them informed of the work of the Association and to identify changes in the community served by the Association.
13. Recruit new members to SIMSA, to help build their capacity for the nuclear supply chain, and thus be listed on the database for procurement purposes.
14. Encourage new and existing SIMSA members to review, populate, or update their database profiles for nuclear.

15. Coordinate the involvement of several stakeholders in SMR related activities including SIMSA members, subcontractors, nuclear industry vendors, etc.
16. Administers specified funds of the organization according to the approved budget and monitor the monthly cash flow of the Association.

## **Candidate profile in descending order of importance**

- Previous Senior Leadership experience in the nuclear or advanced manufacturing sector is required.
- Previous executive experience is considered an asset.
- 10 years experience working in, and strong relationships with, at least one of the following groups: (1) producing mining and/or energy companies, as well as related engineering firms; or (2) Saskatchewan's mining, energy, and industrial supply chain; or (3) a nuclear agency, regulatory agency or research laboratory.
- Have a strong working knowledge of either Saskatchewan's industrial supply chain and/or the nuclear power sector; with a preference given to a candidate with both.
- Have knowledge of nuclear regulations and certifications for suppliers to the nuclear industry.
- Have the ability to quickly learn, assimilate, and disseminate new information in a variety of sectors
- Be a self-motivated relationship builder
- Be fearless but wise when facing new challenges
- Possess exceptional written, verbal and listening skills, along with excellent research and presentation skills; with a strong understanding of MS Word and MS Excel, as well as web and social media platforms (WordPress, LinkedIn, and Twitter).
- Post secondary education in a related field
- Registered or eligibility to be registered in Saskatchewan with APEGS as a P.Eng is considered an asset.
- Have existing relationships with Government agencies, current SIMSA members, and potential SIMSA members.
- Demonstrated commitment to encouraging Indigenous participation.
- Be skilled in strategic guidance and have hands-on management experience, preferably in an Association or an industrial/manufacturing setting.
- Knowledge of leadership and management principles as they relate to non-profit and voluntary organizations.

- Have a strong understanding of business, political and other issues relating to industrial supplier issues relevant to Saskatchewan and to SIMSA.
- Be solutions oriented with the ability to see the “big picture” and to work both strategically and hands-on to overcome challenges.
- As international travel may be required, the successful candidate must hold a valid Canadian passport.

## **Work Environment**

This position is in an office environment based in Saskatoon, but the mission of the Association and specifically this role, will sometimes take them to non-standard workplaces and require travel provincially and nationally, and possibly internationally. Work will be based on a standard work week, but the needs of the Association are results-based and the hours of work may be alternated to achieve those results. Working evenings, weekends, and overtime hours to accommodate activities may be required.

## **Compensation**

Compensation will be highly competitive with a potential option - given the right candidate - of working as (1) a salaried employee with a benefits package, or as (2) a contractor with no benefits. The term is until March 30<sup>th</sup>, 2025. There is potential for this contract to be extended.

An office space, desk phone, laptop computer, expense account, travel reimbursement, etc. will be provided.

The use of the successful candidate’s cellular phone, home internet connection, and personal vehicle will be expected. However, if this occurs, compensation will be provided.

## **Application**

Please submit your application to Eric Anderson, SIMSA’s Executive Director, [eric.anderson@simsa.ca](mailto:eric.anderson@simsa.ca), by 5:00 pm on July 21<sup>st</sup>, 2023. Interviews to be late in the week of July 24<sup>th</sup>. The successful candidate will be expected to begin September 1<sup>st</sup>, 2023 at the latest, with a strong preference for sooner.

For additional information, also feel free to call Eric Anderson at (306) 343-0019.

## About SIMSA

SIMSA will always:

- Help its members sell more products and services, while providing outstanding ROI on costs of membership.
- Lead the building of a more globally competitive supply chain and capacity in Saskatchewan.
- Advocate for our members' shared interests to their target market, Government, and others - both inside and outside of the province of Saskatchewan.
- Be an integral hub of information between Government, industry, and SIMSA members.
- Consider the interactions between our membership's capabilities and needs, with their customers' realities as well as government policies and practices.

To be a Regular SIMSA member, a company must; have at least 3-employees and a permanent physical office in the province, be PST and WCB registered in the province (when applicable) and have an interest in the promotion and growth of the Saskatchewan-based supply chain.

SIMSA has consistently grown, even through the COVID-19 pandemic. Our events bring the supply chain face-to-face with the procurement staff of the major mining, energy, and industrial companies operating in Saskatchewan, as well as provide educational items. SIMSA's unprecedented work with and access to them, stems from SIMSA's core values of; (1) we never ask them to "shop local," instead we ask them to keep us informed of what they are planning, help us understand what your needs are, and let us know how we can be better; and (2) we also support their activities to the public, for if they do not do well, neither do we. In short, we foster a dialogue to help both the suppliers and the buyers.